

DALLAS VALLEY RANCH CAMP

Executive Director Job Posting

Title: Executive Director

Responsible To: The Dallas Valley Ranch Camp Board of Directors

Purpose: As Executive Director you will lead our staff team as they engage campers with the life-transforming message of Jesus within the fun atmosphere of Dallas Valley Ranch Camp. This camp is situated 20 minutes north of Regina overlooking a picturesque prairie valley. DVRC has been operating for nearly 40 years and now hosts up to 2,000 campers every summer and a variety of guest groups in the off season.

The Executive Director reports to a local camp board as part of our national organization, One Hope Canada. Your priorities will include caring for campers, leading our team of staff and volunteers, and managing the budget and facilities. It's a great place to serve in God's kingdom and you will work with a great team as you see lives changed for eternity.

If you have a servant heart for sharing Jesus' love with campers, developing young leaders and building on the foundation of a well-established camp, PLEASE APPLY.

Please submit a cover letter and resume to board@dallasvalley.com by Oct. 1, 2022.

Qualifications and Responsibilities

Spiritual Leadership

The Executive Director needs to have a close relationship with Jesus as they model servant leadership to our campers and staff team.

- Applicants should have experience with leading Bible studies and mentoring young people.
- A Bible college degree and ministry experience is an asset.
- The ideal applicant will have Christian camp experience, especially at Dallas Valley Ranch Camp.
- The Executive Director must be in agreement with One Hope's articles of faith and doctrine as well as the code of conduct.

Leading Campers

The Executive Director has a heart for connecting with campers.

- The Executive Director oversees the programs and activities to give our campers a fun, memorable and safe camp experience
- Applicants are approachable, intentional and relatable as they interact with campers and staff, whether giving hi-fives or sitting down with campers and staff for heart-to-heart chats about real life issues.
- Applicants need to be excited to show campers the love of Jesus.

Leading Staff

The Executive Director leads a team of full-time staff as well as summer staff and volunteers.

- Applicants need to be able to care for the spiritual health of the staff by leading Bible studies and prayer times.
 - Applicants should have experience with hiring and recruiting staff and volunteers, training them, holding them accountable and inspiring them.
1. The Executive Director is well-organized and capable of delegating and communicating effectively to ensure the camp is operating with excellence.

Community Relations

Dallas Valley Ranch Camp cannot function without the support of our community and the Executive Director is a vital representative to our surrounding area.

- Applicants will strive to create a connection with parents of campers when they entrust their children to our ministry.
- Applicants will develop working relationships with many local churches, and seek to be involved within the local church community.
- Applicants are capable of cooperation with schools, other ministries, governments agencies, camping associations and other business contacts.
- Applicants will seek opportunities to engage our community with our vision with appropriate and innovative marketing and fundraising strategies.

Administration

The Executive Director will oversee the administration of the camp finances, facilities and programming.

- The Executive Director works with the board to produce an annual budget and must be capable of tracking and managing finances.
- Dallas Valley is a charitable organization and applicants must be able to manage fundraising and marketing initiatives.
- Applicants will give oversight to our office staff to ensure tasks such as camper registrations and rental group bookings are handled professionally.
- Dallas Valley is a large property with a variety of buildings, equipment and horses. Applicants will manage our staff team to keep camp functioning effectively.
- The Executive Director reports to a local board of directors. Applicants need to be able to develop meeting agendas, generate progress reports and act upon board directives.
- Dallas Valley Ranch Camp is member of One Hope Canada, and the Executive Director will coordinate with the One Hope organization to ensure we are following approved policies and procedures.